TRAVEL EXPENSE CLAIM

ARB/ASD 262A (REV. 1/2008)	Page	1	of	1 Pages	

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CLAIMANT'S NAME							EMPLOYE	E NUMBE	R		DEPARTMENT Col/EDA				
Linda Adams POSITION CB/ID NUMBER						On File DIVISIO	N OR BUR	EAU			Cal/EPA INDEX NUMBER				
Secretary for Environmental Protection						Office of the Secretary									
RESIDENCE ADDRESS						_		ADDRESS				TELEPHONE NUMBER			
On File CITY STATE ZIP CODE						1001 I St	reet, 25th F	loor		STATE	916-323-2514				
On File			SIAIE	ZIF CODE		Sacrame	ento				CA	ZIP CODE 95814			
(1) MON	TH/YEAR	(3)	(4)	(5)	MEALS	U	(6)	(7)		TRANSI	PORTATION		(8)	(9)	
	ug-09	LOCATION				O.T,L/T,	,	(A)	(B)	(C)	(D)				
(2)		WHERE EXPENSES WERE INCURRED	LODGING	DDEAK		NC, RELO		goam or	TI TOE	CARFARE,		IVATE	BUSINESS	TOTAL	
DATE	TIME	- WERE INCORRED		BREAK- FAST	LUNCH	OR DINNER	TALS	COST OF TRANS.	TYPE USED	TOLLS, PARKING	MILES	R USE AMT	EXPENSE	EXPENSES FOR DAY	
DITTE	TIME	Departed from Sacramento (SMF) Airport. Traveled from San Diego Airport to		17101	Eciten	BINNER		TIVING.	CSLD	TAKKINO	MILLS	ANVI		TORDAT	
8/4	12:30	Calexico, California.	83.60						SC			0.00		83.60	
8/5	20:00	Departed from Calexico, California. Traveled to San Diego Airport. Traveled to Sacramento, California.		6.00	10.00	18.00	6.00		SC	30.00		0.00		70.00	
												0.00		0.00	
												0.00		0.00	
												0.00		0.00	
												0.00		0.00	
												0.00		0.00	
												0.00		0.00	
												0.00		0.00	
												0.00		0.00	
(10)												0.00		0.00	
,	SUBTOTAL	S	83.60	6.00	10.00	18.00	6.00	0.00	0.00	30.00	0.0	0.00		153.60	
	CLAIM TOT	ΔΙ	*	!	•	-1	*		•		•	\$		153.60	
Linda Mayo she to	Adams, S rs of Cale ured the I nce state	TRIP, REMARKS AND DETAILS of Secretary for Environmental xico and Mexicali Commun New River along with the element funds for cleanup of the	Protection ity group ected offi	on, attend os, and ot cials, inc	led dinn her publ	er meet	ing in Ca ials, incl	ıding Ser	nator Du	cheny an	d Assem	blymembe	r Perez. On	August 5	
(13) PRIVATE VEHICLE LICENSE NO.						AGENCY ACOUNTING OFFICE USE ONLY									
(14) MILE \$ 0.550	EAGE RATE	CLAIMED													
		ENCY ACCOUNTING FFICE USE ONLY													
PA	D BY REVO	LVING FUND CHECK NUMBER													
(15)	and if mileage	ERTIFY That the above is a true statement e rates exceed the minimum rate. I certify t s 0750, 0751, 0752, 0753 and 0754 pertain	hat the cost of	operating the	vehicle was	s equal to or									
CLAIMANT	S SIGNATURE	·		DATE			ATURE OF O	FFICER APPRO	OVING TRAV	/EL AND PAY	MENT		DATE		
(17) SPEC	CIAL EXPE	NSE AUTHORIZATION - SIGNATU	JRE and TIT	LE (See Ite	m 17 on re	everse)							DATE		

TRAVEL EXPENSE CLAIM ARB/ASD 262A (REV. 1/2008) Page 1 of 1 Pages CLAIMANT'S NAME SSN OR EMPLOYEE NUMBER DEPARTMENT Cal/EPA Linda Adams On File CB/ID NUMBER DIVISION OR BUREAU POSITION INDEX NUMBER Secretary for Environmental Protection Office of the Secretary RESIDENCE ADDRESS TELEPHONE NUMBER HEADOUARTERS ADDRESS On File 1001 I Street, 25th Floor 916-323-2514 ZIP CODE CITY STATE ZIP CODE STATE CITY On File CA 95814 Sacramento (1) MONTH/YEAR MEALS TRANSPORTATION (9) LOCATION O.T,L/T, (B) Aug-09 (C) (D) (A) WHERE EXPENSES (2) PRIVATE BUSINESS LODGING NC, RELO INCIDEN CARFARE TOTAL WERE INCURRED BREAK-OR TALS COST OF TYPE TOLLS, CAR USE EXPENSE EXPENSES TIME LUNCH DINNER FOR DAY DATE FAST TRANS. USED PARKING MILES AMT Depart Sacramento, 8/23 California. Traveled to San Francisco, California. Traveled to Mexico City, Mexico. 14.00 24.00 0.00 38.00 8/24 University of California, Berkely National Forum on Energy, Environment and Climate Change Policy Conference 38.00 19.00 0.00 57.00 8/25 University of California, Berkely National Forum on Energy, Environment and Climate Change Policy Conference Meeting with Secretary Elvira of Mexico. 19.00 0.00 38.00 1.58 58.58 8/26 13:30 Depart Mexico City, Mexico. Traveled to San Francisco. California. Traveled to Sacramento, California. 0.00 38.00 (10) SUBTOTALS 0.00 28.00 48.00 76.00 38.00 0.00 0.00 0.00 0.0 0.00 191.58 SEE PAGE 2 (11) PURPOSE OF TRIP, REMARKS AND DETAILS (Attach receipts/vouchers when required) Linda Adams, Secretary for Environmental Protection provided remarks on "Climate Action and Economic Development in California" and participated in working sessions at the University of California, Berkeley National Forum on Energy, Environment and Climate Change Policy in Mexico City on August 24-25. 8:00-5:00pm AGENCY ACOUNTING OFFICE USE ONLY (13) PRIVATE VEHICLE LICENSE NO. (14) MILEAGE RATE CLAIMED \$ 0.550 AGENCY ACCOUNTING OFFICE USE ONLY PAID BY REVOLVING FUND CHECK NUMBER (15)I HEREBY CERTIFY That the above is a true statement of the travel expenses incurred by me in accordance with DPA rules in the service of the State of California. If a privately owned vehicle was used, and if mileage rates exceed the minimum rate. I certify that the cost of operating the vehicle was equal to or greater than the rate claimed, and that I have met the requirements as prescribed by SAM Sections 0750, 0751, 0752, 0753 and 0754 pertaining to vehcile safety and seat belt usage CLAIMANT'S SIGNATURE DATE (16) SIGNATURE OF OFFICER APPROVING TRAVEL AND PAYMENT DATE 17) SPECIAL EXPENSE AUTHORIZATION - SIGNATURE and TITLE (See Item 17 on reverse) DATE